

**Town of Preston  
105 Back Landing Road  
Regular Meeting 7pm.  
October 3, 2022**

**Attendees:** Savannah Winston, Nelson Anderson, Douglas VanDerveer, Robert Stacey, Gary Waltemeyer

The regular meeting was called to order by Commissioner VanDerveer at 7:00 pm.

**TOWN COMMISSONER RECOGNITION**

Faithfully serving over 10 years as Preston Town Commissioner:

Douglas VanDerVeer, Gary Waltemeyer and Robert Stacey



Thank you for your service!!!

Comm. Waltemeyer made a motion to approve the minutes of the previous meeting as presented and was seconded by Comm. Anderson and unanimously approved.

**Police Report for September 2022**

120 hours assigned with a total of 29 assignments

- 225 Calls for service
- 4 Reports taken
- 81 Traffic Stops
- 117 Traffic Violations
- 2 Arrest

**Public Works Report –**

- pumped 1,981,700 gallons of water
- discharged 1,030,480 gallons of wastewater
- repaired a water leak on Main Street.
- installed purple lights at the welcome signs for Caroline goes purple month.

- repaired a fire hydrant at Chambers and Main when the top came off while the fire company was using it.
- replaced two of the three lights at the water plant. The third light is on backorder.
- got the mixer back for the anoxic tank and had it installed.
- also wired a 220-power cord for prostart to run a pump in the anoxic tank to help with the mixing.
- dismantled the entire pumping operation at the sewer plant when prostart said they were done with the extra mixing from the pumps.
- cleaned both contact chambers at the sewer plant.
- flexed all twelve aeration boxes at the sewer plant at prostarts request.
- removed a dead tree at the park.
- painted the speed bumps on Noble Ave.
- repaired the water tank on the jetter when it started to leak.
- met southern corrosion to help them get started on the T-Mobile antennae at the water tower.
- read all the meters in town.
- cut grass and sprayed weeds all month.

### **Administrative Report – Amber Korell**

- **WWTP:**
  - Worked with Prostart, MDE, and GMB
  - The Dale and Jimmy continue to work towards becoming a licensed 5A WWTP Operator.
  - Met with GMB on 9-16-2022 to discuss the Sewer Evaluation Project, the manhole inspections have been completed and we are almost ready to bid the CCTV of our sewer lines.
  - AFP #32 the Final Pay App from JCC is in process; once we receive, we will submit to MDE for final reimb.
- **Town Hall:**
  - Code Clerk inspected properties and sent out violation notices.
  - Worked with ASG and UHY in preparation for our FY22 Audit
  - Met with Economic Development and County Tourism on 9-12-22 where we discussed events and attractions around Preston as well as commercial real estate properties that are now available in Town.
  - T-Mobile: Welding install began the week of Sept 26<sup>th</sup> and will be back mid Oct.
  - TM attended her first week of Certified Public Manager's Program Sept. 19-23rd
  - TM attended 2 of the 4 training sessions with Small Systems Drinking and Wastewater Cohort, the other 2 sessions will be in October.
  - TM met with Caroline County Arts Council and Dawn Malosh on 9-15-2022 to discuss Arts and Entertainment Districts and Grant Funds available for Visible Art Projects
  - Processed meter readings and mailed out water-sewer bills
- **Planning and Zoning**
  - Reviewed and Issued Building Permits
- **Parks and Recreation**
  - Sept. 3<sup>rd</sup> we had THE G METHOD BAND and Sept. 17<sup>th</sup> we had PRESTON WORSHIP Concert in the Park; both Sponsored by Caroline County Council of Arts and Preston Business Donations
  - On Sept. 10<sup>th</sup> we had our 1<sup>st</sup> Wedding in the Park @ the Mediation Area! Congrats to The Red Shef -Jay and Melissa Matthews
  - 9-24-2022 The Community Club hosted their annual Community Yard Sale in the Park from 10-1
  - Completed all our projects awarded in the 2023 CPP Grant; except for the Swinging Benches in the little circle which have been ordered with Game Time.

- Worked with Shore Rivers- Met with Will and Katie on 9-29-22 to discuss the new concept plan for the park after the surveying data was gathered.

### **Planning and Zoning –**

**Date: September 13, 2022**

#### **1. Review of Updated Permit Application for 107 Maple Avenue**

Planning & Zoning met and discussed the updated permit application for building a pole garage on the 107 Maple Avenue property. The actual drawing was reviewed by the team during the following week and all P&Z members agreed that further information was required in order to approve the permit application, therefore the application was rejected pending further details.

**2. Comprehensive Plan:** P&Z is continuing review of the Comprehensive Plan.

**3. Summer Activities:** P&Z met over the summer in July and discussed their roles serving the community now and in the future. Steve Hildenbrand reviewed property on Rt. 16 to approve pool permit application.

**4. Next Meeting:** October 11, 2022

### **New Business**

-Comm. Anderson made a motion to approve the bills for SEPT. 2022; Comm. Winston seconded the motion. All approved.

-Com. Waltemeyer made a motion to re-bid the WWTP Operations and Maintenance and notify Prostart; Comm. Anderson seconded the motion. All Approved.

-Comm. Anderson made a motion to raise the above ground swimming pool fee to \$100 in order to cover the MDIA administrative fees; Comm. Winston seconded the motion; Comm. Stacey opposed, Comm. Waltemeyer approved; motion approved.

-Comm. Anderson made a motion to adjourn the meeting at 7:30pm; Comm. Winston seconded the motion. All approved.

The meeting adjourned at 7:30pm.

Respectfully Submitted by: Amber Korell